

UNIT STANDARD TRAINING PRE-REQUISITES

In light of training against Unit Standards, as required by various legislation, certain documentation and pre-requisites must be met by the Trainees, Employers of the Trainees and the Accredited Training Provider namely:

A Trainee applying to be assessed and/or training must complete an Application Form (QMS1) and

attach proof of all the relevant evidence that is required in terms of the Unit Standard (say narratives, certified copy of the Learner's identity document, proof of experience, previous certificates of training, etc.).

More documentation/proof might be required as each different SETA's requirements varies from one another. This will be forwarded to the client before training commences.

Learners have to meet the "Learning assumed to be in place" as required by the Unit Standard being trained and/or assessed against.

The typical duration for re-licensing, licensing and novice courses against Unit Standards will be:

a) Re-Licensing or Summative Assessment (Re-certification)

Duration = 1 day

The Operator has proof (Statement of Results) of being previously assessed and found competent against the Unit Standard in question but the Operator's Carry Card is now about to expire

Or

The Operator has proof of previous NOVICE TRAINING and ample practical experience on the Unit Standard in question and wishes to be assessed against the Unit Standard and obtain a valid Carry Card.

b) Licensing or Full Assessment (Certification)

Duration = 3 day

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The Operator has ample experience on the Machine in question and wishes to be fully assessed against the Unit Standard and obtain a valid Carry Card.

Day 1 = Registration, Self Evaluation and Pre-Test will be done by the Learner before midday followed by Theoretical and Practical Facilitation in order to prepare the Learner for assessments.

Day 2 = The Learner undergoes the Formative Assessment and final preparation is done for the Summative Assessment.

Day 3 = The final Assessment (Summative Assessment) will be conducted after the pre-assessment meeting has been conducted with the Learners.

c) Novice (Full Facilitation and Assessments)

Duration = normally 40% of the Notional Hours or one day for every 2 credits

or

5 days (40 hours minimum) up to 40% of the Notional Hours (one day for every 2 credits) for Lifting Machines.

Facilitation will then take place over a prescribed period as set out by the Unit Standard. This is determined by the amount of credits that are allocated to the specific Unit Standard e.g. the Unit Standard has 10 credits = 100 notional hours

Our minimum allowable facilitation time is 40% of this notional hours i.e. 40 hours or 5 days or 1 week.

The Learner will be Summative Assessed on the last day and be issued with a valid Carry Card if found competent.

The Learner now only has to complete a logbook (proof of notional hours spend on the right issues) to obtain the Unit Standard.

In other words the Learner must keep a logbook which he/she must complete every day after each shift to serve as evidence that they have completed specific tasks and the time spend in doing so.

Once the required(remaining) notional hours have been accumulated, the logbook must be forwarded to Transvaal Training so that Learner's achievement can be uploaded to the NLDR database at SAQA and a statement of results(SOR) will follow from the relevant ETQA.

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